



VALVES IN THE HEART OF THE BIG APPLE VIII

Evaluation and Management of Valvular Heart Disease 2014

May 8-10, 2014 | Marriott Marquis New York City

WWW.HEARTVALVECONFERENCE.COM

EXHIBITOR INFORMATION SHEET

EXHIBIT DATES AND HOURS*

Thursday, May 8, 2014	7:00 am – 4:00pm
Friday, May 9, 2014	7:00 am – 4:00pm
Saturday, May 10, 2014	7:00 am – 10:30am

**Exhibit hall hours subject to change based on final program*

EXHIBIT HALL LOCATION

The exhibits will be located in the foyer of the 5th floor immediately outside of the Scientific Sessions

INCLUDED WITH EXHIBIT:

- 6 ft. Table and 2 chairs
- Daily aisle cleaning
- Two exhibitor badges
- Mobile App listing
- Program Book listing
- 1 Program Book

Space assignment is based on the order of application receipt and sponsor level. If two applications are received at the same time, priority will be given to sponsors of the meeting.

INSTALLATION*

Wednesday, May 7	8:00 pm – 10:00 pm
Thursday, May 8	5:30 am – 6:45 am
Friday, May 9	5:30 am – 6:45 am

The hotel would not hold the exhibit space or meeting space on a 24 hour basis, and they have sold the meeting space and foyer for the evening of May 8th, therefore all exhibitors must dismantle their exhibits on May 8th at 4:00 pm and set up again on the morning of May 9th by 6:45 am. We will have storage available for you.

DISMANTLING OF EXHIBITS*

Thursday, May 8, 2014	4:00pm- 5:00pm
Friday, May 9, 2014	4:00pm- 5:00pm
Saturday, May 10, 2014	10:30am – 12:30pm

All exhibits must remain intact until the official closing time of 10:30 am on May 10, 2014, and may not be dismantled or removed, in whole or in part, before that time. After the close of exhibits, all material must be removed no later than 12:30 pm.

**Dismantle hours subject to change based on final program and hotel status*

PROGRAM BOOKS

One program book will be provided to each company at registration.

EXHIBIT HALL HOURS AND FUNCTIONS*

Thursday, May 8

Continental Breakfast	7:00 am – 8:25 am
Break	10:00 am – 10:30 am
Break	3:00 pm – 3:30 pm

Friday, May 9

Continental Breakfast	7:00 am – 8:25 am
Break	10:00 am – 10:30 am
Break	3:00 pm – 3:30 pm

Saturday, May 10

Breakfast	7:00 am – 8:25 am
Break	10:00 am – 10:30 am

**Hours subject to change based on final program*

EXHIBITOR REGISTRATION

All exhibit personnel must be registered and employed by the exhibiting company or have a direct business affiliation. Each registered exhibitor will be issued an exhibitor badge. Each company is allotted two (2) badges per table top purchased. Additional badges can be purchased for a fee of \$250 per badge. Please refer to the Exhibitor Personnel Registration Form for additional information.

SHIPPING INFORMATION

Due to limited storage space, the hotel will not begin to accept direct shipments until Friday, May 5th or 3 days prior to the start of the meeting. Please refer to the Shipping and Receiving Form for detailed instructions on labelling your packages and storage fee information.

HOTEL CONTACT INFORMATION

Marriott Marquis
1535 Broadway, New York, NY 10036
(212) 398-1900
<http://www.marriott.com/hotels/travel/nycmq-new-york-marriott-marquis/>

HVSA CONTACT

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